
Executive Decision

Proposed Design & Urgent Maintenance at Gilroes
Cemetery

Groby Rd, Leicester LE3 9QG

Decision to be taken by: City Mayor

Decision to be taken on: 30 January 2025

Lead director/officer: Sean Atterbury

Useful information

- Ward(s) affected: Beaumont Leys
- Report author: Sam Law, Service Manager, Capital Projects, EBS
- Author contact details: 372250.
- Report version number: v1

1. Summary

- 1.1 The Council seeks to carry out design works and subsequent urgent maintenance in order to prevent vehicular damage to grass verges and areas immediately around graves.
- 1.2 The existing traffic circulation is resulting in vehicles having to move off identified traffic routes in order to pass others. Limited parking on site is also resulting in damage to areas.
- 1.3 Furthermore, issues with the existing drainage have resulted in flooding.

2. Recommended actions/decision

It is recommended that the City Mayor approves the transfer of £675,000 from the City Development and Neighbourhood feasibility budget for the design and urgent works as laid out in this report.

3. Scrutiny / stakeholder engagement

N/A

4. Background and options with supporting evidence

The extension area sits approximately 400 meters to the east of the main Gilroes Crematorium.

Due to the poor drainage the site suffers from surface run off from upper terracing into large depressions/basin with no natural surface drainage.

Water sits in these man-made basins and has caused distress amongst visiting relatives with standing and ponded water within the graves.

The removal of topsoil when grading the sections has left large areas which have only 50mm of top-soil above clay which does not drain leading to extensive localised flooding and pooling of water on and around graves.

The lack of parking provision in the extension has caused issues with traffic flow and subsequent damage to surfaces.

The single width roads have caused issues with vehicles blocking access / egress and the proposed one way system would greatly improve vehicle circulation.

The proposed urgent improvement to drainage and creation of a one way system, once designed, will alleviate standing water and prevent continuing degradation of the landscaping, reducing the maintenance burden and improving the experience of visitors.

5. Financial, legal, equalities, climate emergency and other implications

5.1 Financial implications

The budget for this work is currently held as an 'immediate start' in the Corporate Capital Programme, within City Development & Neighbourhoods Feasibility Studies work programme. This report seeks to transfer this budget to a stand-alone project. There will be avoidance of revenue maintenance costs as a result of this work.

Signed: Stuart McAvoy – Head of Finance

Dated: 1 Nov 24

5.2 Legal implications

The funding is sought for urgent works arrangements at Gilroes Crematorium. In procuring the contracts for works, the Council must comply with its Contract Procedure Rules and the Public Contracts Regulations 2015 and as such the Procurement team and Legal services will need to be engaged to provide advice and ensure such works are procured in accordance with the Regulations.

Signed: Seema Patel, Solicitor, (Commercial, Property and Planning)

Dated: 4 Nov 24

5.3 Equalities implications

Under the Equality Act 2010, public authorities have a Public Sector Equality Duty (PSED) which means that, in carrying out their functions, they have a statutory duty to pay due regard to the need to eliminate unlawful discrimination, harassment, victimisation and any other conduct prohibited by the Act, to advance equality of opportunity between people who share a protected characteristic and those who don't and to foster good relations between people who share a protected characteristic and those who don't.

Protected Characteristics under the Equality Act 2010 are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation.

There are no direct equalities implications arising from the report recommendations.

Signed: Equalities Officer, Surinder Singh

Dated: 1 Nov 24

5.4 Climate Emergency implications

The carrying out of construction works contributes to the council's carbon footprint. As part of the design process for this proposal, consideration should therefore be given to opportunities to minimise any environmental impacts of the scheme. This could include the application of the council's Sustainable Procurement Guidance and the use of low carbon materials and consideration of the plant and machinery used to deliver any works.

Signed: Aidan Davis, Sustainability Officer

Dated: 21 Oct 24

5.5 Other implications (You will need to have considered other implications in preparing this report. Please indicate which ones apply?)

6. Background information and other papers:

7. Summary of appendices:

8. Is this a private report (If so, please indicate the reasons and state why it is not in the public interest to be dealt with publicly)?

9. Is this a "key decision"? If so, why?